

Mattawan Consolidated School
Fifty-Six Seven Twenty Murray Street
Mattawan, Michigan 49071-9543
Phone 269-668-3361
High School Fax 269-668-8245
Web site www.mattawan.k12.mi.us

MATTAWAN HIGH SCHOOL DUAL ENROLLMENT APPLICATION

It is our district belief that all students have a right to intellect. Our commitment to students is to place them in meaningful and academically rigorous courses. We firmly believe that our comprehensive curriculum provides for academic rigor for each student. However, in some cases we recognize that there will be students who have the knowledge, skills, experiences, or intellectual aptitude to participate in courses beyond Mattawan High School's curriculum.

In April 1996, the Postsecondary Enrollment and Options Act, Public Act 160 (HB 4643) was enacted to provide students the option to participate in courses beyond a high school's curriculum. This option more commonly known as *Dual Enrollment* provides an opportunity for high school students to take course work at the college level and encourages them to pursue higher education after graduation.

The Postsecondary Enrollment and Options Act, requires school districts to use state school aid funds to pay tuition and fees for high school students in grades 11 and 12, attending a Michigan public or private degree-granting postsecondary institution under the following conditions:

1. The student is enrolled and attending at least one high school course at the local school district while concurrently enrolled and attending the postsecondary institution.
2. The student has taken all five of the High School MEAP Tests (Reading, Writing, Mathematics, Science, and Social Studies) and has received stated endorsement in the subject areas the pupil wishes to be dually enrolled and that course is not offered through the local school district. In some cases, a student may enroll in a course for which they are not tested which leads to a degree if approved by the local school district, as long as the student has attained proficiency in a least one area of the MEAP.
3. The postsecondary course for a subject that is offered by Mattawan High School is not available to the student due to a valid scheduling conflict as determined by the High School Principal.
4. The postsecondary course(s):
 - ✓ Must be academic vs. activity in nature specific to educational and career goals,
 - ✓ Must normally apply toward satisfaction of degree requirements,
 - ✓ May not be in the subject matter of hobby-craft, physical education, theology, divinity, or religious education.

Questions regarding classification of courses as academic or activity are left to the discretion of the district. Parents and/or students should speak to a counselor about eligible and ineligible courses.

To graduate, Mattawan Consolidated School requires a student meet two criteria related to credits.

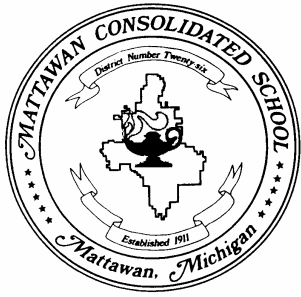
- A. A student must attempt, attend and complete classes totaling 24 credits. Since each course earns 0.5 credits per semester, 6 courses each semester over four years totals 24 credits.
- B. A student must successfully complete 24 credits and pass courses totaling 22 credits. These credits must include the coursework required for graduation.

Note: A half credit toward high school graduation will be issued for post-secondary course(s) equivalent to three or more college/university semester credits.

Consequently, it is imperative that dual enrolled students complete the college classes for which they are enrolled. If a student drops or withdraws from a college class, the student is taking less than a full-day schedule. This is a violation of board policy, making the student ineligible to graduate because the requirement of being a full-time student all four years has not been met.

Parents and/or students interested in dual enrollment need to speak with a counselor to review eligibility and Guidelines for Postsecondary Enrollment Programs (Form 2271, F2). By April 30, a student and parent must complete and submit the *Intent to Participate Form* (Form 2271, F1).

Prior to the start of the first class session of the semester, students must identify and be approved to take the postsecondary course. For a course to be approved, a student and parent must complete and submit the *Postsecondary Enrollment Option Tuition Authorization Form* (Form 2271, F4) to a counselor/dean. The counselor/dean will review and validate the course selection(s) and then seek final authorization from the high school principal.



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MATTAWAN HIGH SCHOOL DUAL ENROLLMENT INTENT TO PARTICIPATE FORM (Form 2271. F1)

Student: _____ Grade: _____ Phone: _____
 Parent/Guardian: _____ Counselor/Advisor: _____

This is to acknowledge that we have received the *Guidelines for Postsecondary Enrollment Programs (Form 2271, F2)*. We understand the benefits, risks, and potential positive and negative consequences that could result from such participation and take full responsibility for the decision.

In addition, we understand it is our responsibility to:

- Apply and register with the college/university
- Enroll in approved course(s) after obtaining authorization from the high school principal
- Make financial arrangements for paying costs not paid by the district (i.e., registration fees)
- Provide transportation to and from the college/university
- Monitor academic progress in authorized course
- Maintain status as a full-time student all four years

We intend to enroll at _____ by ____/____/____.
 (Name of postsecondary institution) (Date)

 Student Signature Parent/Guardian Signature Date

For Office Use Only

Intent for Participate Form received on ____/____/____ by _____.
 (Date) (Name)

Cumulative GPA: _____

PLAN Test:	Attempted Y/N	Met or Exceeded Cut Score Y/N	
Reading	_____	_____	(15 or greater)
Writing	_____	_____	(19 or greater)
Mathematics	_____	_____	(21 or greater)
Science	_____	_____	(17 or greater)

Check one:

- I hereby affirm that the student **is eligible** for postsecondary enrollment options
- I hereby affirm that the student **is not eligible** for postsecondary enrollment options

 Counselor/Dean Signature Date

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